

ATHLETE TRANSFER POLICY

In sanctioned competitions, no synchronized swimmer can represent more than one (1) Club during the competitive year, except under the following circumstances:

- a) Swimmers taking up residence (permanent) in another province may be Granted permission to transfer by the Provincial Association from which they have departed. **(See Appendix B).**
- b) Swimmers transferring club affiliation within a Provincial Association shall be bound by the transfer rules and procedures of the Provincial Associations. There shall be a mandatory waiting period of sixty (60) days for both a) and b), during which time the swimmer shall be known as a transfer swimmer.
Transfer swimmers may compete only in individual events (i.e. solos and figures) during the waiting period. Extraordinary circumstances regarding the waiving of the waiting period shall be considered by the Presidents of the Provincial Associations concerned, in consultation with the National Registrar and Rules Leader.
- c) Members of schools, universities, YM-YWCA, armed forces, and similar Associations may represent their Association in competitions promoted by such Associations and may, at the same time compete for a Club in CASSA competitions, if properly registered as an amateur competitive swimmer through the Club.
However, if the swimmer is a registered amateur through said Association, at the close of the scholastic or other equivalent season, such swimmer may represent another Club after an official written release of the swimmer has been submitted to the Provincial Association registrar through an office of the Association concerned. The sixty (60) day waiting period shall be waived in such cases.
- d) Swimmers competing in the Canadian Championships as members of a sanctioned Provincial Team.

CLUB TRANSFER / RELEASE

In the event a Club wishes to register with a neighboring province due to geographic location & reasons, a "Club Transfer / Release Form" must be issued and signed by both the requesting club and resident provincial office. **(See Appendix C)**

Insert
Provincial
Logo

APPENDIX B



ATHLETE TRANSFER FORM

Swimmer Information

Athlete Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone #: _____ Birth Date: _____ CASSA #: _____

Transfer Details

Requesting Transfer from: _____
(Name of Club) _____ *Telephone*

_____ *Address*

Requesting Transfer to: _____
(Name of Club) _____ *Telephone*

_____ *Address*

Date of last Swim: _____

Reason for requesting transfer: _____

Swimmer's Signature _____ Parent's Signature (if under 18 yrs)

Authorization

For "Releasing Club" Use Only

This is to certify that _____ agrees with the transfer of
(Name of Releasing Club)
_____ to the _____.
(Name of Swimmer) *(Name of Transfer Club)*

_____ Title _____

_____ Date _____

Signature _____

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APPENDIX C

CLUB TRANSFER / RELEASE FORM



Club Name: _____ Telephone #: _____

Club Address: _____

City: _____ Province: _____ Postal Code: _____

Requesting Release From: _____

Provincial Association

Telephone

Address

Requesting Release To: _____

Provincial Association

Telephone

Address

Reason for requesting release: _____

Name: _____ Title: _____

Signature: _____ Date: _____

This form must be signed by an authorized signing officer of the requesting club and submitted to the residing Provincial Office.

FOR PROVINCIAL OFFICE USE ONLY

This is to certify that _____ agrees with the release of _____

Releasing Province

_____ to the province of _____.

Club Name

Province Released To

Name

Title

Signature

Date