

**MINISTRY OF EDUCATION
EXTERNAL SPORT CREDENTIALS PROGRAM
COURSE INFORMATION BOOKLET 2007-2008**

Parent/Student/Administrator Notes:

- High school and community club sports programs are not eligible for inclusion in the External Sport Credentials Program as they do not meet organizational eligibility standards and minimum high performance sport criteria.
- External Sport Credentials are elective credits and cannot be used to substitute for required courses such as Physical Education 10.
- Participation at the Northern BC Winter Games and BC Disability Games is not recognized since there are no selection or qualifying requirements for these games.

Students can obtain External Course credit in the following categories:

1. Athlete 10, Athlete 11, Athlete 12
2. Official 10, Official 11, Official 12
3. Coach 11, Coach 12

The External Sport Credentials Program is jointly administered and monitored by the Ministry of Tourism, Sport and the Arts, Sport and Recreation Branch and the Ministry of Education. The Sport and Recreation Branch evaluates all existing approved programs on an annual basis to ensure they continue to meet the eligibility criteria for inclusion as an External Sport Credential.

Students seeking credits for a sport course or program are required to present specific documentation as proof of participation or completion. All letters and certificates should be on the sport organization's letter head and include the student's name, sport program, category and level of credit.

Athlete Programs:

- Provincial sport organizations will provide verification letters for sport specific athlete programs and participation in the BC Athlete Assistance Program.
- The BC Games Society will provide verification letters to athletes involved in Sports which have been approved to receive credit for their participation in the BC Summer or BC Winter Games.
- Team BC (Canada Games and Western Canada Summer Games) program verification letters will be provided by the Sport and Recreation Branch.
- The Aboriginal Sport and Recreation Association (ASRA) will provide verification letters to athletes that represent Team BC at the North American Indigenous Games (NAIG).
- The national sport organizations are responsible for issuing letters of verification for students who are involved in the Sport Canada Athlete Assistance Program.

Students who have reached high levels of performance in a particular sport not listed should encourage their provincial sport organization to contact the Sport and Recreation Branch to gain information on how to apply for program inclusion in the upcoming year. The responsibility to meet qualification criteria rests with the provincial sport organizations.

Official Programs:

- Provincial sport organizations will review the submitted documentation for the official categories and issue a letter verifying completion if the student has fulfilled all the requirements.

Coach Programs:

- The Coaches Association of BC and/or the Coaches Association of Canada will issue certificates of completion for the coaching courses completed (Community/Instruction or Competition stream)
- The Coaches Association of Canada will provide documentation of completion of the online evaluation of "Making Ethical Decisions".
- EFA/CPR "C" certifications will be provided by the appropriate governing agencies (Red Cross, Life Saving Society, St. John Ambulance or other).
- SportMedBC will provide the documentation of completion for the Sports First-Aid online course.
- An NCCP certified coach, a Provincial Sport Organization designate, or a coach evaluator will provide a letter of verification of the completed practical hours required (20 hours, grade 11, and 70 hours, grade 12).

Student coaches who have completed all requirements of a coach category must send their proof of completion (as listed above) to the Sport and Recreation Branch. The Sport and Recreation Branch representative will review the submitted documentation for the particular coach level and issue a verification letter if the student has fulfilled all the requirements.

Ministry of Tourism, Sport and the Arts
Sport and Recreation Branch
Attention: Linda Henderson
PO Box 9820 Stn Prov Govt
Victoria, BC V8W 9W3
Fax: 250-387-1407

Once a student has received credit for a particular level within the athlete, official or coach categories they cannot receive additional credits for duplicate participation. For example an athlete who has earned credits for Athlete 12 by being selected and competing on a provincial team cannot receive an additional 4 credits for Athlete 12 if they have progressed and been selected and competed on a national team. A student can only receive credit for Athlete 12 once. As well, you cannot receive additional credit for the same category level if you have met the standards and criteria in more than one sport.

Student Participant Responsibilities

It is the responsibility of the student participant to:

- Contact their provincial sport organization to request a letter of verification for their participation in an approved athlete program.
- Provide the provincial sport organization with all the documentation required to prove completion of each of the components for the official categories.
- Send coach category requirement documentation to the Sport and Recreation Branch. Once received, the documentation will be reviewed and if all components have been fulfilled a letter of verification will be sent to the student coach by the Sport and Recreation Branch.
- Submit the letter of verification of participation for External Sport Credentials to the high school counselor. For students who earn External Sport Credentials prior to entering Grade 10, they will need to file this documentation and present it once they have entered Grade 10 and are earning graduation credits.

1. Athlete – Course Code: UXSA 10 or UXSA 11 or UXSA 12

Program eligibility is based on meeting specific criteria and standards:

- Program/Team requirements
- Competition levels
- Minimum Training Hours
- Supporting documentation – training diary, yearly/seasonal training plan

Athletes must have participated in an organized provincial selection process and be selected as an individual or team member to represent a region/zone, provincial or national team that will compete at a provincial, inter-provincial regional (competition involving the western provinces), national or international level competition or be a recipient of the BC or Sport Canada Athlete Assistance Program. Individual sport qualification sport criteria varies, therefore student athletes should contact their appropriate provincial sport organization for sport specific eligibility details.

Summary of Eligibility Standards and Program/Category Definitions

Please refer to the table “Recognized Athlete Programs “2007-08” for a list of athlete programs for indicated sports that have been approved for credit.

Athlete 10 – 4 credits

An athlete must have been selected to a regional/zone select team that competes at a provincial championship.

Athlete 11 - 4 credits

An athlete must have been selected to a provincial team competing at an inter-provincial regional championship (Western Canadian championship) or have been a member of Team BC having competed at either the Western Canada Summer Games or the North American Indigenous Games. In addition, student athletes who receive funding through the BC Athlete Assistance Program are eligible for Athlete 11 credits.

Athlete 12 - 4 credits

An athlete must have been selected to a provincial team competing at a national championship or have been a member of Team BC competing at the Canada Summer or Winter Games. In addition, student athletes that are members of a junior or senior national team program that compete at international events or receive funding through Sport Canada’s Athlete Assistance Program are eligible for Athlete 12 credits.

Documentation

Provincial sport organizations are responsible to provide verification letters for sport specific athlete programs and athletes receiving BC Athlete Assistance Program. Team BC verification letters will be provided by the Sport and Recreation Branch, Team BC Program. National sport organizations are responsible for issuing letters of verification for athletes who are involved in the Sport Canada Athlete Assistance Program.

2. Official – Course Code: UXSO 10 or UXSO 11 or UXSO 12

The Sport and Recreation Branch has evaluated each provincial sport organization's official's program submission for inclusion as a Ministry approved External Sport Credential.

To qualify the student must have completed a theory component, written and/or oral examination, practical evaluation/assessment and completed practical officiating experience with an evaluation signed by a provincial sport organization's designated official's educator or evaluator.

Official 10 – 2 credits

A student official must complete a theory course, examination, practical evaluation/assessment and 25 hours of practical officiating.

Official 11- 4 credits

A student official must complete a theory course, examination, practical evaluation/assessment and 50 hours of practical officiating.

Official 12 – 4 credits

A student official must complete a theory course, examination, practical evaluation/assessment and 50 hours of practical officiating.

For the practical officiating experience, a student official must commit the minimum number of officiating hours as indicated. Officiating hours can be acquired in more than one sport. For students who accumulate officiating hours in more than one sport, it is mandatory they complete the theory, examination and evaluation/assessment component independently for each sport if they wish to earn credit for the particular sport official program. The student official must have a record (booklet, passport, etc.) that is signed by a provincial sport organization official to confirm the completion of the components and indicating the number of hours spent on the practical component.

Please refer to the table "Recognized Official Programs Approved for "2007-08" for a list of official programs for indicated sports that have been approved for credit.

Documentation

The provincial sport organizations will review the submitted proof of completion documentation and issue a verification letter if the student has fulfilled all the requirements.

3. Coach – Course Code: UXSC 11 or UXSC 12

To earn credit under the Coach category, the student participant in addition to completing their National Coaching Certification Program level(s) must complete additional sport learning courses (see details below). Students must ensure they have completed all the required components and submit this documentation to the Sport and Recreation Branch for review. The Sport and Recreation Branch will be responsible to review all the required documentation and issue a verification letter if the student has fulfilled all the requirements.

Coach 11 - 2 credits

Student coaches must complete the NCCP Trained Status Community Sport-Initiation program, or the NCCP Trained Status Instruction-Beginners program or the NCCP Introduction to Competition Level 1 Certified Status, EFA/CPR “C”, plus 20 hours of coaching experience.

Coach 12 - 4 credits

Student coaches must complete the NCCP Certified Status Community Sport-Initiation or the NCCP Certified Status Instruction-Beginners or the NCCP Introduction to Competition Level 2 Full Certification, evaluated in NCCP multi-sport module – Making Ethical Decisions, SportMedBC Sports First-Aid Online course, plus 70 hours of coaching experience.

National Coaching Certification Program

The Sport and Recreation Branch, in partnership with the Coaches Association of BC (CABC) and provincial sport organizations, offers the National Coaching Certification Program (NCCP) on a province-wide basis. This is a national program for coach education. Certificates indicating “Trained” or “Certified” status are provided upon successful completion of the multi-sport generic or sport-specific modules, or when requirements of “Certification” have been met. For more information on the National Coaching Certification Program and specific certification requirements, please visit the Coaches Association of Canada website at www.coach.ca or the Coaching Association of British Columbia’s website at www.coaches.bc.ca.

EFA/CPR ‘C’ (Basic Rescuer)

Emergency First Aid/CPR “C” (Basic Rescuer) training for general public interest or work courses are offered through a variety of agencies across the province. Examples of such agencies are Red Cross, Life Saving Society and St. John Ambulance.

SportMedBC Sports First-Aid

SportMedBC (SMBC) offers the Sports First-Aid online course which is required for coaching credits. The program is designed to provide students involved with sport teams with the knowledge of the principles of prevention and management of sport injuries. SportMedBC will issue “letters or certificates of completion” upon successful completion of Sports First-Aid. This letter, which is recognized both provincially and nationally, will include SMBC logo, the student’s name and date of completion. The Sport First-Aid program is available on-line at www.sportmedbc.com.

Practical Experience

Practical coaching experience verification requires sign off by a NCCP certified coach, a provincial sport organization designate, or coach evaluator. The verification letter must include; name of the student, number of practical coaching hours, team or athletes coached, level of participation, name of authorizing coach including NCCP CC number (if applicable), and date of completion. The practical coaching experience must be in the same sport as the trained or certified accreditation.

Documentation

Student coaches who have completed all requirements of a coach category must send their proof of completion (NCCP certification #; log of coaching hours, certificates etc.) to the Sport and Recreation Branch. The Sport and Recreation Branch representative will review the submitted documentation for the particular coach level and issue a verification letter if the student has fulfilled all the requirements.

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Sport and Recreation Branch
Attention: Linda Henderson
PO Box 9820 Stn Prov Govt
Victoria, BC V8W 9W3
Fax: 250-387-1407
Phone: 250-387-2498