



HARASSMENT INVESTIGATION FORM

Name of complainant	
Name of respondent (alleged harasser)	
Date	Location
Name of investigator	

Person interviewed	Other people involved (e.g., alleged harasser, witnesses)	Description of the situation (dates, words, actions, etc.) and impact (e.g., humiliated, intimidated)

Based on the investigation, did harassment occur?

Yes No

Reason(s) for this conclusion

Date created

January 16, 2015

Annual review date

Date approved

January 25, 2015