



POLICIES AND PROCEDURES
HIGH PERFORMANCE COMMITTEE
Terms of Reference

Committee Purpose

The High-Performance Committee is a Standing Committee of Synchro BC, and has been struck in accordance with Bylaw 6. The Committee is generally responsible for initiatives to support and enhance the development of targeted athletes and coaches that have the potential to be selected for provincial or national teams.

Committee Composition

- The High-Performance Committee has a minimum of three members, including the High-Performance Director.
- The Committee Chair will be appointed by the President in consultation with the High-Performance Director.
- Members are selected through a call to the membership or recruitment by the Committee. Members will be knowledgeable about high performance athlete development and innovation and may include coaches, athletes, officials, parents, or sport professionals.
- No more than two members can represent the same Synchro BC member club.
- In years where there is a Head Coach appointed to Team BC, the Head Coach will be a member of the committee.

Term of Committee Membership

- Members are appointed for a term of two years, which can be renewed
- The High-Performance Director serves in accordance with their Service Contract
- The Team BC Head Coach services in accordance with their Service Contract

Scope of Responsibility

The Committee is responsible for ensuring that Synchro BC develops, implements, and evaluates a comprehensive high-performance program for BC synchronized swimmers. The Committee helps to guide and respond to the needs of the province, rather than select athletes or clubs. The committee provides their expertise to the High-Performance Director to develop an annual program plan, budget, and evaluation strategy for:

- Talent Identification Program
- Athlete Assistance Program
- Provincial Team Program
- Awards
- Performance monitoring and evaluation
- Support for high performance clubs, athletes, and coaches



Accountability

- The Committee will meet at least twice per year for planning and evaluation
- Individuals members may be called on to provide expertise and problem solving as needed
- The Committee reports to the Board of Directors through the High-Performance Director
- The Committee must work within the boundaries of the approved budget
- The Committee will present an annual report at the Annual General Meeting